

# VENDOR INFO

## INSIDE VENDORS:

PLEASE SET UP ON WEDNESDAY, OCTOBER 9 BETWEEN THE HOURS OF 3 - 4:30 P.M.

THERE IS A MANDATORY SAFETY MEETING AT 4:30 P.M. IN THE CAFETERIA.

PLEASE BRING YOUR OWN EXTENSION CORDS IF NEEDED.

INSIDE VENDORS MUST HAVE A HANDS- ON ACTIVITY FOR THE STUDENTS.

## OUTSIDE VENDOR:

PLEASE BRING YOUR EQUIPMENT ON WEDNESDAY, OCTOBER 9 BETWEEN THE HOURS OF 3 - 4:30 P.M.

ALL EQUIPMENT MUST BE SET UP NO LATER THAN 4:30 P.M. ON OCTOBER 9.

THERE IS A MANDATORY SAFETY MEETING AT 4:45 P.M. BY THE OUTSIDE EQUIPMENT.

COMPANY NAME: \_\_\_\_\_

EVENT CONTACT NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

### CHECK ALL THAT APPLY:

- WE WILL PROVIDE A HANDS ON INSIDE BOOTH
- WE WILL NEED AN ELECTRICAL OUTLET
- WE WILL PROVIDE A HANDS ON OUTSIDE BOOTH
- WE WILL PROVIDE \_\_\_\_\_ PIECES OF EQUIPMENT/MACHINERY AND THE VOLUNTEERS TO RUN THE EQUIPMENT
- WE NEED VOLUNTEERS TO RUN THE EQUIPMENT
- WE WOULD LIKE TO VOLUNTEER AT THIS EVENT ( EX. CHAPERONE ATTENDEES. HALL MONITORS. OUTSIDE. ETC.)

AT COMPLETION OF THE EVENT PLEASE BE SURE TO TAKE YOUR MATERIALS INCLUDING ANY WASTE.

IMPORTANT: THIS IS A TOBACCO FREE EVENT! NO SMOKING ON THE PREMISES!

ANY QUESTIONS PLEASE CONTACT TATIANNA FELIX AT 509 - 534 - 0826 OR [TFELIX@ABCIPC.ORG](mailto:TFELIX@ABCIPC.ORG)

